



North Dakota Scenic Byway Program

Application for Designation

Application Date:

Applicant:

Name of proposed byway/backway:

Contact Person/Title:

Address:

City/Zip:

Phone: Fax:

Email:

General Information:

Proposed Route (describe directions from begin to end):

What is the total mileage of the proposed roadway?

What is the travel time of the proposed roadway (approximate)?

What county/s does the proposed roadway pass through?

Who is the person or committee in charge of this project?

Please attach the following information.

Route Information:

- Describe any **existing** tourist features and amenities such as tourist information centers, rest areas, recreational opportunities, historic or interpretive sites.
- Identify what jurisdictions are responsible for the roadway. For each governmental jurisdiction identified, supply a letter of endorsement.
- Describe adjacent land uses with a description of any public lands.
- Does the road have seasonal travel limitations?
- Is the proposed roadway a high accident area? Provide statistics from the last ten years (check with local law enforcement and department of transportation).

Byway Qualities:

Provide a summary of the existing intrinsic qualities on the proposed route. Which quality is the most predominate and why?

- Scenic:
- Natural:
- Historic:
- Cultural:
- Archeological:
- Recreational:

Essentials:

- What could occur that would make the scenic quality of this roadway more exceptional?
- When you look into the future, what could occur that would make the scenic quality of this roadway less exceptional (more buildings, changes in land use, changes in vegetation)?
- Other than state published advertising and promotional materials that would accompany a scenic byway designation, what ways do you envision promoting your project if it is declared a state scenic byway/backway?
- Description, location, seasonal hours of operation, and number of available tourist amenities such as hotels, campsites, picnic areas, rest areas, museums, automobile service, restaurants.
- Description and inventory of any historical sites, monuments, or buildings listed on the State or National Registry of Historic Places.
- Descriptions and/or samples of any interpretive provisions such as brochures, information signs, kiosks, videos.
- Schedule of annual or frequent events (re-enactments, music festivals, guided or self-guided tours) that are directly associated with and dependent on the intrinsic qualities of your byway/backway.
- Evidence of public support through a public input process, to include a public meeting (commissioners meeting, special input meeting), and letters of support.
- General condition of amenities.
- Roadway Authority Approval: The Application must include a letter of endorsement from the roadway jurisdiction(s). If the roadway is a state or federal highway, an endorsement letter should be solicited from the appropriate NDDOT District Engineer. The appropriate local official should endorse county or other roadways. The endorsement letter should address the following items:

Safety: Is the roadway compatible with anticipated vehicle and/or pedestrian use? Are there any safety issues to consider? Will an increase in recreational traffic create any concerns?

Maintenance: Are current maintenance practices and resources compatible with increased tourism?

Are roadside amenities compatible with tourist use? What are the future maintenance and construction plans for the roadway?

Roadway Authority Approval Continued

Roadway Data: What is the design speed and/or posted speed limit, roadway width, surfacing type, functional classification, average daily traffic, and average truck traffic?

Convenience: Are there any travel restrictions or special considerations along the route? Does the route provide an enjoyable travel experience during all seasons of the year?

Signing: NDDOT will enter into a contract requiring the roadway jurisdiction to finance the installation and maintenance of route designation signing. The roadway jurisdiction can contract separately for a local sponsor to provide the financial responsibility. Is the roadway jurisdiction willing to assume the signing responsibility?

- Provide any additional information that may support scenic byway/backway designation.

Corridor Management Plan

A Corridor Management Plan (CMP) provides a comprehensive understanding of the route and of the plans of local communities to preserve and enhance the route. Corridor Management Planning is important to the designation process. It provides a basis on which the review panel can understand how a roadway possesses the necessary characteristics vital for designation as a Scenic Byway/Backway. The CMP is a living document that shows the strategies and efforts made by the communities to preserve and enhance the route.

Attach a completed CMP. A CMP must be completed and endorsed by the local jurisdictions and submitted with the application. Some items to be addressed in the CMP include the following:

1. How do you envision your scenic byway/backway 5, 10 or 20 years from now?
2. What are you hoping to achieve through scenic byway/backway designation?
3. What makes your route special?
4. A public meeting is required for scenic byway/backway designations. Provide minutes of the public meeting showing support and/or opposition of the proposed scenic byway/backway. This can be done at your County Commissioners meeting, City Council meeting or special input meeting. Add any other letters of support.
5. A vision statement of how the scenic byway/backway will serve the traveling public now and in the future (additional tourist amenities, roadway improvements, improvements to interpretive sites).
6. A strategy for maintaining and enhancing the intrinsic qualities (signing maintenance agreements, developing plans for restoration/preservation).
7. A strategy of how existing development might be enhanced and new development accommodated while still preserving the intrinsic qualities of the corridor (conduct an architectural review, develop zoning regulations, acquire easements, provide economic incentives, require new utilities to be underground).
8. A marketing strategy with target groups and objectives. Provide a first and second year plan with a long range plan.
9. A strategy for the management of mitigating visual intrusions.
10. Litter control plan. Determine the frequency with which roadside litter will be picked up and by whom? If tourism increases, address whether trash collection at tourist amenities will be increased as necessary.

Required Documentation:

A Scenic Byway/Backway Application will require **12 copies** of the following information, capable of being reproduced in 8-1/2" x 11" format:

- Complete application form
- NDDOT County maps or USGS quad maps showing the following information:
 1. Roadway begin and end points
 2. Location of intrinsic features
 3. Location of visual modifications
 4. Location of tourist amenities (scenic overlooks, rest rooms, picnic areas).
- Photographs or digital pictures on CD of outstanding or typical visual features from both driving directions, a minimum of ten sites should be submitted. The photographed locations should be referenced on the map along with a written narration explaining the subject matter.
- A 5 to 10-minute video showing sample views of outstanding features in both travel directions may be substituted for photographs or digital pictures on CD.
- A 10-minute personal presentation may be granted for the benefit of the Director's Task Force.

Mail application & attachments to:

*Scenic Byways Coordinator
North Dakota Parks and Recreation Department
1600 East Century Ave Suite #3
Bismarck, ND 58503-0649
701-328-5357
701-328-5363 (Fax)*