



# North Dakota Scenic Byway Program

## Application for Extension

Application Date:

Applicant:

Contact Person/Title:

Address:

City/Zip:

Phone:  Fax:

Email:

### General Information:

Name the additional community/s along the proposed extension. Are they represented in the planning?

Will there be a Byway/Backway name change? If so, what is the official name?

Proposed route extension (describe directions from begin to end):

What is the new total mileage?

What is the new travel time (approximate)?

What additional county/s does the proposed roadway pass through?

***Please attach the following information***

**Route Information:**

- Describe any **existing** tourist features and amenities such as tourist information centers, rest areas, recreational opportunities, historic or interpretive sites.
- Identify what jurisdictions are responsible for the roadway. For each governmental jurisdiction identified, supply a letter of endorsement.
- Describe adjacent land uses with a description of any public lands.
- Does the road have seasonal travel limitations?
- Is the proposed roadway a high accident area? Provide statistics from the last ten years (check with local law enforcement and department of transportation).
- How will the proposed extension help your existing byway/backway?

**Byway Qualities:**

Provide a summary of the existing intrinsic qualities on the proposed route. Which quality is the most predominate and why?

- Scenic:
- Natural:
- Historic:
- Cultural:
- Archeological:
- Recreational:

## Essentials:

- What could occur that would make the scenic quality of this roadway more exceptional?
- When you look into the future, what could occur that would make the scenic quality of this roadway less exceptional (more buildings, changes in land use, changes in vegetation)?
- Description, location, seasonal hours of operation, and number of additional available tourist amenities such as hotels, campsites, picnic areas, rest areas, museums, automobile service, restaurants.
- Description and inventory of any historical sites, monuments, or buildings listed on the State or National Registry of Historic Places.
- Descriptions and/or samples of any interpretive provisions such as brochures, information signs, kiosks, videos, etc.
- A schedule of annual or frequent events (re-enactments, music festivals, guided or self-guided tours) that are directly associated with and dependent on the intrinsic qualities of your byway/backway.
- Evidence of public support through a public input process, to include a public meeting (commission meeting, special input meeting) and letters of support.
- General condition of amenities.
- Roadway Authority Approval: The Application must include a letter of endorsement from the roadway jurisdiction(s). If the roadway is a state or federal highway, an endorsement letter should be solicited from the appropriate NDDOT District Engineer. The appropriate local official should endorse county or other roadways. The endorsement letter should address the following items:
  - Safety: Is the roadway compatible with anticipated vehicle and/or pedestrian use? Are there any safety issues to consider? Will an increase in recreational traffic create any concerns?
  - Maintenance: Are current maintenance practices and resources compatible with increased tourism?
  - Are roadside amenities compatible with tourist use? What are the future maintenance and construction plans for the roadway?
  - Roadway Data: What is the design speed and/or posted speed limit, roadway width, surfacing type, functional classification, average daily traffic, and average truck traffic?

*Roadway Authority Approval Continued*

Convenience: Are there any travel restrictions or special considerations along the route? Does the route provide an enjoyable travel experience during all seasons of the year?

Signing: NDDOT will enter into a contract requiring the roadway jurisdiction to finance the installation and maintenance of route designation signing. The roadway jurisdiction can contract separately for a local sponsor to provide the financial responsibility. Is the roadway jurisdiction willing to assume the signing responsibility?

- Provide any additional information that may support scenic byway/backway extension.

## Corridor Management Plan

A Corridor Management Plan (CMP) provides a comprehensive understanding of the route and of the plans of local communities to preserve and enhance the route. Corridor Management Planning is important to the designation process. It provides a basis on which the review panel can see how a roadway possesses the necessary characteristics vital for designation as a Scenic Byway/Backway. The CMP is a living document that shows the strategies and efforts made by the communities to preserve and enhance the route.

Attach a revised CMP that states the future plans to extend this byway/backway. The updated and revised CMP must be completed and endorsed by the local jurisdictions and submitted with the extension application. Some items to be addressed in the revised CMP include the following:

1. How do you envision your scenic byway/backway 5, 10 or 20 years from now?
2. What are you hoping to achieve through the extension of your scenic byway/backway?
3. What makes the extension to the byway/backway special?
4. A public meeting is required for scenic byway/backway extensions. Provide minutes of the public meeting showing support and/or opposition of the proposed extension to the byway/backway. This can be done at your County Commissioners meeting, City Council meeting or special input meeting. Add any other letters of support.
5. A vision statement of how the extension will serve the traveling public now and in the future (additional tourist amenities, roadway improvements, improvements to interpretive sites).
6. A strategy for maintaining and enhancing the intrinsic qualities (signing maintenance agreements, developing plans for restoration/preservation).
7. A strategy of how existing development might be enhanced and new development accommodated while still preserving the intrinsic qualities of the corridor (conduct an architectural review, develop zoning regulations, acquire easements, provide economic incentives, require new utilities to be underground).
8. A marketing strategy with target groups and objectives. Provide a first and second year plan with a long range plan.
9. A strategy for the management of mitigating visual intrusions.
10. Litter control plan. Determine the frequency with which roadside litter will be picked up and by whom? If tourism increases, address whether trash collection at tourist amenities will be increased as necessary.

## **Required Documentation:**

A Scenic Byway/Backway Extension Application will require **12 copies** of the following information, capable of being reproduced in 8-1/2" x 11" format:

- Complete application form
- NDDOT County maps or USGS quad maps showing the following information:
  1. Current byway/backway begin and end; Extension begin and end
  2. Location of intrinsic features
  3. Location of visual modifications
  4. Location of tourist amenities (scenic overlooks, rest rooms, picnic areas)
- Photographs or digital pictures on CD of outstanding or typical visual features from both driving directions, a minimum of ten sites should be submitted. The photographed locations should be referenced on the map along with a written narration explaining the subject matter.
- A 5 to 10-minute video showing sample views of outstanding features in both travel directions may be substituted for photographs or digital pictures on CD.
- A 10-minute personal presentation may be granted for the benefit of the Director's Task Force.

Mail application & attachments to:

*Scenic Byways Coordinator  
North Dakota Parks and Recreation Department  
1600 East Century Ave Suite #3  
Bismarck, ND 58503-0649  
701-328-5357  
701-328-5363 (Fax)*