

Agency: North Dakota Parks & Recreation Department

Class Title: Park Ranger

Location of Position: Fort Stevenson State Park

Position #: 6617 **Status:** Full-Time

Salary Range: \$2,875 - \$3,833

Recruitment: Internal & External

Closing Date: March 1, 2011

Minimum Qualifications: Requires a bachelor's degree in parks and recreation, natural resource management, or a closely related field, three years of work experience as a ranger in a park system that included staff supervision, and eligibility to be licensed as a ND Peace Officer.

Following skills preferred:

- Working knowledge of Microsoft applications
- Effective time management and multi-tasking abilities
- Excellent writing and oral communication skills
- Excellent Customer Service skills
- Ability to plan and schedule work assignments as well as train, supervise, and evaluate subordinate staff
- Equipment and grounds maintenance experience
- Development of effective working relationships with local park user groups
- Development and presentation of park interpretive programs

Summary of Work: Responsible to park manager for performing park administration; maintenance; enforcement; and interpretive, safety, and visitor programs in a major state park system. Will supervise seasonal employees in performance of these programs.

Comments: Requires valid ND drivers license with ability to operate motor vehicles to include car, tractor, riding mower, etc. Commercial Drivers License preferred. Will be required to work evenings, weekends, and holidays. This position requires obtaining a law enforcement officers license which adheres to Peace Officer Standards and Training (POST) Board to include a background check. This position also requires red card certification and training in fire fighting.

Application Procedures: To apply, submit a resume, letter of application and SFN #10950 to: Dorothy Streyle, N.D. Parks and Recreation Department, 1600 E Century Ave, Suite 3, Bismarck, ND 58503-0649. Applicants claiming veterans preference must submit Form DD214 with the completed application and those applicants needing accommodation with the application and/or interview process should call the ND Parks and Recreation Department at (701) 328-5357 or the North Dakota Job Service TDD 1-800-438-2513. Application must be postmarked by.

Application forms can be obtained over the Internet at <http://www.nd.gov/hrms> Applications may be faxed (701-328-5363) or e-mailed to dstreyle@nd.gov but **must** be followed with a signed hard copy.

For more information about the North Dakota Parks & Recreation Department please visit our website: <http://www.parkrec.nd.gov/> **For more formation about state employment benefits click here:** <http://www.nd.gov/hrms>

Equal Opportunity Employer: The employing agency does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.