



## **North Dakota Parks and Recreation Department**

**Recreation Division – 701-328-5357 – parkrec@nd.gov**

# **Off-Highway Vehicle Recreation Grant Application**

**(Non-law enforcement)**

**Please type answers on a separate sheet. Only completed applications will be considered.**

- 1. Who is the project sponsor?**
- 2. Who is the project sponsor contact (provide name, title, complete address, county, email, phone, and fax)?**
- 3. Is there an alternate/additional contact (if yes, provide name, title, complete address, county, email, phone, and fax)?**
- 4. What is the name of the project?**
- 5. Please describe the proposed project. Include location and scope of the project, how it will benefit the community/state, and your plan for long-term maintenance.**
- 6. Describe the proposed project site, including the property name and acreage, physical address, county, the site's current use, any present structures on the site, and the surrounding environment.**
- 7. What is the legal description of the project location (township, range, section)?**
- 8. What is the population of the community that will benefit from this grant?**
- 9. What OHV opportunities are currently offered in the community?**
- 10. Describe any unique or important significance of the proposed project.**
- 11. Has your community conducted a survey indicating a need for this proposed project? If yes, please explain.**
- 12. Is this project part of a strategic plan for recreational improvements in your community? If yes, please explain.**
- 13. Describe any partnerships or agreements with other agencies that will benefit the operation or maintenance of the project.**
- 14. Explain any benefits or negative impacts of the project.**
- 15. What is the estimated start date?**
- 16. What is the estimated completion date (no more than 18 months from start date)?**
- 17. What is the total cost of the proposed project and what is the grant amount requested?**

18. Please explain how you will meet sponsor match requirements. Include all funding sources, amounts, and budget descriptions (may attach spreadsheet).
19. Would partial funding affect completion of the grant? Please explain.
20. Has the project sponsor ever received funds from the Land and Water Conservation Fund (LWCF) or Recreational Trails Program grant programs? If yes, please provide project names and numbers and years of completion.
21. Is the proposed project location currently a LWCF site?
22. Please attach the following documents:
- a. A copy of the Warranty Deed or lease/easement agreement
  - b. Project location maps
  - c. Site development plan
  - d. Optional supporting documents (such as photos, letters of support, meeting minutes, etc.)
- I certify that all information in this application (including attachments) is true and accurate to the best of my knowledge:

\_\_\_\_\_  
Responsible Official's Signature

\_\_\_\_\_  
Responsible Official's Title

\_\_\_\_\_  
Project Sponsor

\_\_\_\_\_  
Date

Please return completed application by February 1, 2012 to:

ND Parks and Recreation Department  
 Attn: Jessica Riepl, Grants Coordinator  
 1600 East Century Avenue, Suite 3  
 Bismarck, ND 58503

If you have any questions, please contact Jessica Riepl at 701-328-5364 or [jriepl@nd.gov](mailto:jriepl@nd.gov) or Erik Dietrich at 701-328-5366 or [erdietrich@nd.gov](mailto:erdietrich@nd.gov).